



Chiang Mai University Announcement
Subject: Change of Study Plans, Change of Academic Programs,
Change of Academic Levels, and Transfer of Graduate Students

To ensure that the changing study plans, changing academic programs, changing academic levels, and transferring graduate students proceed smoothly and efficiently, and in accordance with the Chiang Mai University regulations on graduate studies.

By virtue of Article 35 and Article 38 (1) in Chiang Mai University Act B.E. 2551 (2008), with the resolutions from the Chiang Mai University Council's Meeting No. 10/2551 (2008) held on September 27, 2008, and the resolutions from the Academic Administration and Development Committee No. 11/2568 (2025) held on June 13, 2025, the following announcement is hereby issued:

Clause 1 This announcement shall be cited as “Chiang Mai University Announcement, Subject: Change of Study Plan, Change of Academic Programs, Change of Academic Level, and Transfer of Graduate Students”.

Clause 2 This announcement shall be effective from the day following the date of announcement onwards.

Clause 3 This announcement hereby repeals the “Chiang Mai University Graduate School Announcement No. 36/2564 (2021) on Guidelines on Changing the Program of Study, Transferring Fields of Study, Student Transfer, and Credit Transfer for Graduate Students”, dated September 7, 2021.

Clause 4 In this announcement:

“University”	refers to	Chiang Mai University.
“Academic Unit”	refers to	a faculty, college, institute, or any other academic division responsible for offering graduate programs under Chiang Mai University.
“Student”	refers to	a graduate student at Chiang Mai University.
“Committee”	refers to	the Graduate Program Executive Committee of the respective academic program and the Graduate Studies Committee of the academic unit.
“Thesis or Independent Study Course”	refers to	a thesis course or an independent study course or a dissertation course or an equivalent course.
“Master’s Degree-Plan 1”	refers to	Master’s Degree Plan 1 or Type 1.
“Master’s Degree-Plan 2”	refers to	Master’s Degree Plan 2 or Type 2.
“Master’s Degree-Plan 3”	refers to	Master’s Degree Plan 3 or Type 3.
“Doctoral Degree-Plan 1.1”	refers to	Doctoral Degree Plan 1.1 or Type 1.1.
“Doctoral Degree-Plan 1.2”	refers to	Doctoral Degree Plan 1.2 or Type 1.2.
“Doctoral Degree-Plan 2.1”	refers to	Doctoral Degree Plan 2.1 or Type 2.1.
“Doctoral Degree-Plan 2.2”	refers to	Doctoral Degree Plan 2.2 or Type 2.2.

Clause 5 Changing study plans refers to a change of study plan within the same academic program and academic level, this includes changes between Plan 1, Plan 2, and Plan 3 at the master's level, or between Plan 1.1, Plan 1.2, Plan 2.1, and Plan 2.2 at the doctoral level, and/or changing the study session. The criteria, methods, and conditions are as follows:

- (1) Students must meet the qualifications and conditions for admission as specified in the Chiang Mai University regulations on graduate studies, together with any additional qualifications, where applicable, as required by the curriculum of the intended study plan.
- (2) Changing study plans that affects the type of curriculum and study session—whether between regular programs, international programs, and bilingual programs offered in the regular or special session—shall be permitted only once.
- (3) The tuition fees already paid may be applied as a deduction from the tuition fees of the curriculum corresponding to the intended study plan. The intention to do so must be explicitly stated in the request form and accompanied by a copy of the receipt evidencing such payment. In all cases, any excess payment shall be non-refundable.
- (4) All completed courses shall be counted toward the accumulated credits for graduation and included in the calculation of the grade point average in the curriculum of the intended study plan.
- (5) Student shall submit a request, with the approval of the advisor to the affiliated academic program.
- (6) The committee shall consider the change of study plan according to the academic unit's requirements and conditions, and inform the Registration Office within one week from the date of approval.
- (7) The Registration Office shall submit the request to the University for approval of the change of study plan within one week from the date of receiving the complete request from the academic unit. The approval of the change of study plan must be completed before the date of the request for the thesis or independent study defense.
- (8) A student who has enrolled for a thesis or independent study course under the current curriculum structure and received a grade of T, shall submit a request to withdraw from such course. The withdrawal shall, as a special case, be considered as a withdrawal without a grade of W. However, the student shall be required to re-enroll for a new thesis or independent study course consistent with the curriculum structure of the intended study plan.
- (9) The student may be required to change their student ID number to align with the type of curriculum and study session as prescribed by the University.
- (10) The fee for changing study plans shall be in accordance with the University's announcement.

Clause 6 Changing academic programs refers to a change of academic program within the same academic level, and either in the same or across academic units, which may include a change of study plan. The criteria, methods, and conditions are as follows:

- (1) Students must meet the qualifications and conditions for admission as specified in the Chiang Mai University regulations on graduate studies, together with any additional qualifications, where applicable, as required by the curriculum of the intended academic programs.
- (2) The student shall have completed at least nine credits of graduate-level courses prescribed in the curriculum of the current academic program and shall have attained a cumulative grade point average (GPA) of at least 2.75 for such courses.
- (3) The student shall have completed at least six credits of graduate-level courses prescribed in the curriculum of the intended academic program and shall have attained a cumulative grade point average (GPA) of at least 3.00 for such courses.
- (4) A change of academic program for a thesis-only curriculum shall be subject to the conditions determined by, and the discretion of, the Graduate Program Executive Committee of both the current and the intended academic programs.

- (5) The tuition fees for students who request a change of academic program shall be in accordance with one of the following guidelines:
 - (a) In the case of a change of program within an academic unit, tuition fees already paid may be applied as a deduction from the full tuition fees of the curriculum corresponding to the intended academic program. The intention to do so must be explicitly stated in the request form and accompanied by a copy of the receipt evidencing such payment. In all cases, any excess payment shall be non-refundable.
 - (b) In the case of a change of program affiliated with another academic unit, the student must pay the full tuition fee in accordance with the Chiang Mai University rules on tuition fees for graduate study of the curriculum of the intended academic program.
- (6) All completed courses shall be counted toward the accumulated credits for graduation and included in the calculation of the grade point average in the curriculum of the intended academic program.
- (7) Student shall submit a request, with the approval of the advisor to the affiliated academic program.
- (8) The committee of the student's affiliated academic unit shall consider the change of the academic program in accordance with the academic unit's requirements and conditions.
- (9) The student's affiliated academic unit shall submit the request to the intended academic unit (if applicable) and report the result back to the student's affiliated academic unit.
- (10) The student's affiliated academic unit shall consider the change of academic program and inform the Registration Office within one week from the date of approval.
- (11) The Registration Office shall submit the request to the University for approval of the change of academic program within one week from the date of receiving the complete request from the academic unit. The approval of the change of academic program must be completed before the date of the request for the thesis or independent study defense.
- (12) A student who has enrolled for a thesis or independent study course under the current curriculum structure and received a grade of T, shall submit a request to withdraw from such course. The withdrawal shall, as a special case, be considered as a withdrawal without a grade of W. However, the student shall be required to re-enroll for a new thesis or independent study course consistent with the curriculum structure of the intended study program.
- (13) The student may be required to change their student ID number to align with the affiliated academic unit, type of curriculum, and study session as prescribed by the University.
- (14) The fee for changing academic program shall be in accordance with the University's announcement.

Clause 7 Changing academic level refers to a change of academic level within the same or different academic program, which may include a change of study plan. The criteria, procedures, and conditions are as follows:

- (1) Students must meet the qualifications and conditions for admission as specified in the Chiang Mai University regulations on graduate studies, together with any additional qualifications, where applicable, as required by the curriculum of the intended academic level.
- (2) The change of academic level shall be in accordance with one of the following ways:
 - (a) A change from a graduate diploma level to a master's degree level.
 - (b) A change from a master's degree level to a graduate diploma, higher graduate diploma, or doctoral degree level.
 - (c) A change from a higher graduate diploma level to a graduate diploma, master's degree, or doctoral degree level.
 - (d) A change from a doctoral degree level to a master's degree or higher graduate diploma level.

- (3) A master's degree student who would like to change to the doctoral degree level must have accumulated at least twelve credits from graduate-level courses in the master's degree curriculum and must have a cumulative grade point average (GPA) of at least 3.75 for such courses, or have published research work in an international academic journal.
- (4) A doctoral degree student who would like to change to the master's degree level in the same or a related field of study must meet one of the following conditions:
 - (a) The student failed the qualifying examination or the comprehensive examination, as specified in the curriculum requirement.
 - (b) The student expects not to complete the program within the time limit prescribed in the curriculum.
 - (c) The student failed the thesis examination.
- (5) The tuition fees for students who request a change of academic level shall be in accordance with one of the following guidelines:
 - (a) In the case of a change of academic level within an academic unit, tuition fees already paid may be applied as a deduction from the full tuition fees of the curriculum corresponding to the intended academic level. The intention to do so must be explicitly stated in the request form and accompanied by a copy of the receipt evidencing such payment. In all cases, any excess payment shall be non-refundable.
 - (b) In the case of a change of academic level and an academic unit, the student must pay the full tuition fee in accordance with the Chiang Mai University rules on tuition fees for graduate study of the curriculum of the intended academic level.
- (6) All completed courses shall be counted toward the accumulated credits for graduation and included in the calculation of the grade point average in the curriculum of the intended academic level.
- (7) Student shall submit a request, with the approval of the advisor to the affiliated academic program.
- (8) The committee of the student's affiliated academic unit shall consider the change of academic level in accordance with the academic unit's requirements and conditions.
- (9) The student's affiliated academic unit shall submit the request to the intended academic unit (if applicable) and report the result back to the student's affiliated academic unit.
- (10) The student's affiliated academic unit shall consider the change of academic level and inform the Registration Office within one week from the date of approval.
- (11) The Registration Office shall submit the request to the University for approval of the change of academic level within one week from the date of receiving the complete request from the academic unit. The approval of the change of academic level must be completed before the date of the request for the thesis or independent study defense.
- (12) A student who has enrolled for a thesis or independent study course under the current curriculum structure and received a grade of T, shall submit a request to withdraw from such course. The withdrawal shall, as a special case, be considered as a withdrawal without a grade of W. However, the student shall be required to re-enroll for a new thesis or independent study course consistent with the curriculum structure of the intended academic level.
- (13) The student must be required to change their student ID number to align with the academic level and affiliated academic unit, type of curriculum, and study session as prescribed by the University.
- (14) The fee for changing academic level shall be in accordance with the University's announcement.

Clause 8 Transferring students refers to the acceptance of an applicant having an incoming status transfer from another higher education institution to the University.

- (1) The applicant must meet the qualifications and conditions for admission as specified in the Chiang Mai University regulations on graduate studies together with any additional qualifications, where applicable, as required by the curriculum of the intended academic program.
- (2) The applicant must be currently enrolled at the same academic level within the same academic program or a related field of study at a higher education institution that is certified by the Office of the Permanent Secretary, Ministry of Higher Education, Science, Research and Innovation.
- (3) The applicant must have completed courses at the previous institution that are equivalent to courses in the University's curriculum, and aligned with the study plan of the academic program for at least nine equivalent credit transfer, and must have a cumulative grade point average (GPA) of at least 3.00 for all such courses, except for the curriculum which requires only a thesis.
- (4) The equivalent credit transfer shall be in accordance with the Chiang Mai University Announcement on Credit Transfer and Equivalent Credit Transfer for Graduate Students.
- (5) The applicant must pay the full tuition fee in accordance with the Chiang Mai University rules on tuition fees for graduate study.
- (6) The applicant shall submit the request form to the Registration Office at least forty-five days before the starting date of the first semester in which the applicant intends to transfer.
- (7) The committee shall consider the transfer of the student in accordance with the academic unit's requirements and conditions, and inform the Registration Office within four weeks from the date of receiving the complete request.
- (8) The Registration Office shall submit the request to the University for approval of the student transfer within one week from the date of receiving the complete request from the academic unit.
- (9) The applicant must register as a student within the specified period.
- (10) The fee for transferring students shall be in accordance with the University's announcement.

Clause 9 The President shall be responsible for the enforcement of this announcement.

In case of ambiguity or difficulty in implementation, the Academic Administration and Development Committee shall provide a recommendation for the President's final ruling, which shall be deemed conclusive.

Announced on October 27, 2025.



(Professor Pongruk Sribanditmongkol, M.D., Ph.D)
President of Chiang Mai University