



Chiang Mai University Announcement
Subject: Credit Transfer and Equivalent Credit Transfer for Graduate Students,
Chiang Mai University, B.E. 2568 (2025)

To ensure that the credit transfer and equivalent credit transfer for graduate students are carried out smoothly and efficiently, in alignment with the Chiang Mai University regulations on graduate studies, and the Announcement of the Commission on Higher Education Standards on the Criteria and Methods of the Equivalent Credit and Academic Result Transfer at the Higher Education Level.

By virtue of Article 35 and Article 38 (1) in Chiang Mai University Act B.E. 2551 (2008), and upon the recommendation from the Academic Council and the resolutions from the Chiang Mai University Council's Meeting No. 8/2568 (2025) held on August 23, 2025, the following announcement is hereby issued:

Clause 1 This announcement shall be cited as “Chiang Mai University Announcement, Subject: Credit Transfer and Equivalent Credit Transfer for Graduate Students, Chiang Mai University, B.E. 2568 (2025)”.

Clause 2 This announcement shall be effective from the day following the date of announcement onwards.

Clause 3 Hereby repealed:

- (1) Announcement of Graduate School, Chiang Mai University No. 36/2564 (2021), Subject: “Guidelines on Changing the Program of Study, Transferring Fields of Study, Student Transfer, and Credit Transfer for Graduate Students”, dated September 7, 2021.
- (2) Chiang Mai University Announcement, Subject: “Credit Transfer and Equivalent Credit Transfer of Chiang Mai University Graduate Students from the Credit Bank System”, dated December 15, 2021.

Clause 4 In this announcement:

“University”	refers to	Chiang Mai University.
“Academic Unit”	refers to	a faculty, college, institute, or any other academic division responsible for offering graduate programs under Chiang Mai University.
“Student”	refers to	a graduate student at Chiang Mai University.
“Committee”	refers to	the Graduate Program Executive Committee of the respective academic program and the Graduate Studies Committee of the academic unit.
“Thesis or Independent Study Course”	refers to	a thesis course, an independent study course, a dissertation course, or an equivalent course.

Clause 5 Credit Transfer and Equivalent Credit Transfer from Formal Education.

- (1) Credit Transfer refers to accepting the number of credits from courses that a student has previously completed to be counted as a part of the accumulated

credits required for graduation in the curriculum in which the student has been admitted. The criteria, methods, and conditions are as follows:

- (a) Students are eligible to apply for credit transfer only if they are former students whose status has been terminated.
 - (b) Students shall submit a request, with the approval of the advisor to the affiliated academic program, within two weeks from the first day of the first semester of the academic year in which the student is re-admitted.
 - (c) The committee shall determine the conditions and criteria for credit transfer in accordance with the academic unit's requirements.
 - (d) The courses eligible for credit transfer for accumulation toward graduation must be the credits from the same, equivalent or substitutable course previously approved by the University, as specified in the curriculum of the academic program in which the student has been re-admitted. The grade of the course must not be lower than B or S, or CX as specified in the criteria for course exemption CE, CP, CS, and CT as specified in the criteria for credit transfer from non-formal and informal education toward formal education.
 - (e) Courses eligible for credit transfer must have been completed no more than five years from the semester of enrollment, unless otherwise permitted at the discretion of the committee, and the transferred grade cannot be calculated for grade point average with the enrolled courses in the student's admitted program. Transferred courses will be recorded as CX, except courses graded CE, CP, CS, and CT will be retained as the original grade letter.
 - (f) A thesis or independent study course is eligible for credit transfer toward graduation only if it has an academic result equivalent to a grade of S and uses the same thesis or independent study title and proposal as previously approved.
 - (g) The committee shall review and approve credit transfer requests and inform the Registration Office within one week from the date of approval.
 - (h) The Registration Office shall propose to the University for approval within one week after receiving the complete request from the academic unit in Clause 5 (1) (g).
 - (i) The equivalent credit once transferred from one higher education institution to another higher education institution cannot be transferred to the University.
 - (j) Credit transfer fees shall be in accordance with the University's announcement.
- (2) Equivalent Credit Transfer refers to accepting the equivalent content of the courses that a student previously enrolled in and completed, in accordance with the assessment and evaluation criteria of another higher education institution, to be counted as a part of the accumulated credits required for graduation in the curriculum in which the student has been admitted. The criteria, methods, and conditions are as follows:
- (a) Request for equivalent credit transfer by students previously attended another higher education institution but their student status has been terminated.
 - 1) Students shall submit a request, an official transcript, course descriptions certified by the respective higher education institution, and any other supporting documents (if applicable), with the approval of the advisor to the affiliated academic program, within two weeks from the first day of the first semester of the academic year in which the student is admitted.

- 2) The committee of the student's affiliated academic program shall determine the conditions and criteria for equivalent credit transfer and the equivalent grade for the course(s) in accordance with the academic unit's requirements.
 - 3) The student's affiliated academic unit shall forward the transcript and course descriptions to the course-providing academic units for consideration of equivalent credit transfer, and the result shall be reported back to the student's affiliated academic unit.
 - 4) The courses eligible for equivalent credit transfer for accumulation toward graduation must be equivalent in content to courses of the University. The grade of the course must not be lower than B or S, or CX, or equivalent as specified in the criteria for course exemption.
 - 5) The courses eligible for equivalent credit transfer must have been completed no more than five years from the semester of enrollment, unless otherwise permitted at the discretion of the committee, and the transferred grade cannot be calculated for grade point average with the enrolled courses in the student's admitted program. Equivalent transferred courses will be recorded as CX.
 - 6) A thesis or independent study courses is not eligible for equivalent credit transfer.
 - 7) The transferred equivalent credits must not exceed one-third of the total credits required by the curriculum to which the transfer is being applied.
 - 8) The committee shall review and approve equivalent credit transfer requests and inform the Registration Office within one week from the date of approval.
 - 9) The Registration Office shall propose to the University for approval within one week after receiving the complete request from the academic unit in Clause 5 (2) (a) 8).
 - 10) The equivalent credit once transferred from one higher education institution to another higher education institution cannot be transferred to the University.
 - 11) Equivalent credit transfer fees shall be in accordance with the University's announcement.
- (b) Request for equivalent credit transfer by an applicant having an incoming status transfer from another higher education institution to the University.
- 1) Applicants shall submit a request and ask their previous higher education institution to send an official transcript and course descriptions directly to the University. These documents must be submitted to the Registration Office at least forty-five days before the first day of the first semester in which the applicant intends to transfer.
 - 2) The committee shall determine the conditions and criteria for equivalent credit transfer and the equivalent grade for the course(s) in accordance with the academic unit's requirements.
 - 3) The courses eligible for equivalent credit transfer for accumulation toward graduation must be equivalent in content to courses of the University. The grade of the course must not be lower than B or S, or CX, or equivalent as specified in the criteria for course exemption.
 - 4) The courses eligible for equivalent credit transfer must have been completed no more than five years from the semester of enrollment, unless otherwise permitted at the discretion of the committee, and the transferred grade cannot be calculated for grade point average with the

enrolled courses in the student's admitted program. Equivalent transferred courses will be recorded as CX.

- 5) A thesis or independent study courses is not eligible for equivalent credit transfer.
 - 6) The transferred equivalent credits must not exceed one-third of the total credit required by the curriculum to which the transfer is being applied.
 - 7) The committee shall review and approve equivalent credit transfer requests and inform the Registration Office within four weeks from the date of receiving the complete request.
 - 8) The Registration Office shall propose to the University to approve the incoming student status transfer and the equivalent credit transfer within one week after receiving the complete request from the academic unit in Clause 5 (2) (b) 7).
 - 9) The equivalent credit once transferred from one higher education institution to another higher education institution cannot be transferred to the University.
 - 10) Equivalent credit transfer fees shall be in accordance with the University's announcement.
- (c) Request for equivalent credit transfer by students who have enrolled in and completed courses in accordance with the assessment and evaluation criteria of another higher education institution that has an official agreement to jointly offer a curriculum specifying equivalent courses or under a Memorandum of Understanding (MOU) or a Memorandum of Agreement (MOA) that allows grades to be recorded and included in the calculation of grade point average with the enrolled courses in the curriculum. All such arrangements must be approved by the University.
- 1) Students who have been granted permission to enroll at another higher education institution during any regular academic semester of the University must enroll for university services or maintain their student status.
 - 2) Students shall submit a request, an official transcript, course descriptions certified by the respective higher education institution, should there be no prior agreement on course equivalency, and any other supporting documents (if applicable), with the approval of the advisor to the affiliated academic program, within the first semester of re-enrollment at the University.
 - 3) The courses eligible for equivalent credit transfer must be equivalent in content or similar to the course as specified in the curriculum of the University's academic program or as indicated in the MOU or MOA.
 - 4) Thesis or independent study course eligible for equivalent credit transfer as accumulated credits for graduation must have an academic result equivalent to a grade of S and must be indicated in the MOU or MOA.
 - 5) The transferred equivalent credits must not exceed half of the total credit required by the curriculum to which the transfer is being applied.
 - 6) The committee shall review the equivalent credit transfer requests, conditions, criteria, and grades as specified in the joint program management agreement and inform the Registration Office within one week from the date of approval.
 - 7) The Registration Office shall propose to the University for approval within one week after receiving the complete request from the academic unit in Clause 5 (2) (c) 6).

- 8) The University shall consider the equivalent credit transfer, number of credits, and grades that the student earned from another higher education institution upon the approval of the committee. The transferred grade can be calculated for the grade point average with enrolled courses in the curriculum.
 - 9) The equivalent credit once transferred from one higher education institution to another higher education institution cannot be transferred to the University.
- (d) Request for equivalent credits transfer by students who have enrolled in and completed courses in accordance with the assessment and evaluation criteria of another higher education institution, other than that specified in Clause 5 (2) (c).
- 1) Before enrolling in courses at another higher education institution, the student shall submit a request, the course description and number of course credits, to the advisor, the affiliated academic program and the academic unit respectively for the University's approval. Students who have been granted permission to enroll at another higher education institution during any regular academic semester of the University must enroll for university services or maintain their student status.
 - 2) Students shall submit a request, an official transcript, course descriptions certified by the respective higher education institution, and any other supporting documents (if applicable) with the approval of the advisor, to the affiliated academic program, within the first semester of re-enrollment at the University.
 - 3) The committee shall determine the conditions and criteria for equivalent credit transfer and the equivalent grade for the course(s) in accordance with the academic unit's requirement.
 - 4) The student's affiliated academic unit shall forward the transcript and course descriptions to the course-providing academic units for consideration of equivalent credit transfer, and the result shall be reported back to the student's affiliated academic unit.
 - 5) The courses eligible for equivalent credit transfer must be equivalent in content or similar to the course as specified in the curriculum of the University's academic program or beneficial to the student's academic progress and must be approved by the relevant academic unit. The grade of the course must not be lower than B or S or equivalent.
 - 6) The grades of the courses eligible for equivalent credit transfer cannot be calculated for grade point average with the enrolled courses in the curriculum. Transferred courses will be recorded as CX.
 - 7) A thesis or independent study courses is not eligible for equivalent credit transfer.
 - 8) The transferred equivalent credits must not exceed one-third of the total credits required by the curriculum to which the transfer is applied.
 - 9) The committee shall review the equivalent credit transfer requests, conditions, criteria, and grades in accordance with the academic unit's requirements, and inform the Registration Office within one week from the date of approval.
 - 10) The Registration Office shall propose to the University for approval of the equivalent credit transfer within one week after receiving the complete request from the academic unit in Clause 5 (2) (d) 9).
 - 11) The University shall consider the equivalent credit transfer, number of credits, and grades that the student earned from another higher education institution upon the approval of the committee.

- 12) The equivalent credit once transferred from one higher education institution to another higher education institution cannot be transferred to the University.

Clause 6 Credit Transfer and Equivalent Credit Transfer from Credit Bank System.

- (1) Credit Transfer refers to accepting the number of credits from courses that a student has previously completed from the University's credit bank system to be counted as a part of the accumulated credits required for graduation in the curriculum in which the student has been admitted. The criteria, methods, and conditions are as follows:
 - (a) Students shall submit a request, with the approval of the advisor to the affiliated academic program, within two weeks from the first day of the semester in which the student intends to have credits transfer.
 - (b) The committee shall determine the conditions and criteria for credit transfer in accordance with the academic unit's requirements.
 - (c) The courses eligible for credit transfer for accumulation toward graduation must be the credits from the same, equivalent or substitutable course, with content covering at least three-fourths of the content of the course specified in the curriculum of the academic program in which the student has been admitted. The course must have been completed within the period specified by the University from the semester in which the course was enrolled. The grade of the course must not be lower than B or S.
 - (d) The grades of the courses eligible for credit transfer cannot be calculated for grade point average with the enrolled courses in the student's admitted program. Transferred courses will be recorded as CX.
 - (e) A thesis or independent study courses is not eligible for equivalent credit transfer.
 - (f) The transferred equivalent credits must not exceed half of the total credits required by the curriculum to which the transfer is applied.
 - (g) The committee shall review the credit transfer requests and inform the Registration Office within one week from the date of approval.
 - (h) The Registration Office shall propose to the University for approval within one week after receiving the complete request from the academic unit in Clause 6 (1) (g).
 - (i) Credit transfer fees shall be in accordance with the University's announcement.
- (2) Equivalent Credit Transfer refers to accepting the equivalent content of the courses that a student previously enrolled in and completed in accordance with the assessment and evaluation criteria of the credit bank system of another higher education institution, to be counted as part of the accumulated credits required for graduation in the curriculum in which the student has been admitted. The criteria, methods, and conditions are as follows:
 - (a) Students shall submit a request, an official transcript, course descriptions of credit bank certified by the respective higher education institution, and any other supporting documents (if applicable), with the approval by the advisor to the affiliated academic program, within two weeks from the first day of the semester in which the student intends to have equivalent credits transfer.
 - (b) The committee of the student's affiliated academic program shall determine the conditions and criteria for equivalent credit transfer and the equivalent grade for the course(s) in accordance with the academic unit's requirements.

- (c) The student's affiliated academic unit shall forward the transcript and course descriptions to the course-providing academic units for consideration of equivalent credit transfer, and the result shall be reported back to the student's academic unit.
- (d) The courses eligible for equivalent credit transfer for accumulation toward graduation must be equivalent in content to courses of the University, with content covering at least three-fourths of the content of the course specified in the curriculum of the academic program in which the student has been admitted. The course must have been completed no more than five years from the semester in which the course was enrolled unless otherwise permitted at the discretion of the committee. The grade of the course must not be lower than B or S or equivalent.
- (e) The grades of the courses eligible for equivalent credit transfer cannot be calculated for grade point average with the enrolled courses in the student's admitted program. Transferred courses will be recorded as CX.
- (f) A thesis or independent study courses is not eligible for equivalent credit transfer.
- (g) The transferred equivalent credits must not exceed one-third of the total credits required by the curriculum to which the transfer is applied.
- (h) The committee shall review the equivalent credit transfer requests and inform the Registration Office within one week from the date of approval.
- (i) The Registration Office shall propose to the University for approval within one week after receiving the complete request from the academic unit in Clause 6 (2) (h).
- (j) Equivalent credit transfer fees shall be in accordance with the University's announcement.

Clause 7 The President shall be Responsible for the Enforcement of this Announcement.

Should there be any ambiguity or difficulty in implementation, the Academic Administration and Development Committee shall provide a recommendation for the President's final ruling, which shall be deemed conclusive.

Transitional Provision

Clause 8 In the case of a student who has requested credit transfer or equivalent credit transfer and (1) has been admitted to the University or (2) registered for courses under the credit bank system prior to the effective date of this announcement, such transfer may be granted for the benefit of the student. The grades obtained from such courses shall be included in the calculation of the grade point average for the student's admitted program. This shall be in accordance with Announcement of Graduate School, Chiang Mai University No. 36/2564 (2021), Subject: Guidelines on Changing the Program of Study, Transferring Fields of Study, Student Transfer, and Credit Transfer for Graduate Students, dated September 7, 2021, and Chiang Mai University Announcement, Subject: Credit Transfer and Equivalent Credit Transfer of Chiang Mai University Graduate Students from the Credit Bank System, dated December 15, 2021.

Announced on October 27, 2025.



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